



BERGEN  
OFFENTLIGE  
BIBLIOTEK

# JOIN THE LIBRARY

Sign-up form for adults

The library stores personal data in order to manage loans and other services. Read more at [bergenbibliotek.no/personvern](http://bergenbibliotek.no/personvern)

Hand in the form at the desk and provide valid identification. Please use BLOCK CAPITALS.

Please register me as

National patron

(Norwegian ID number required). I consent to my Norwegian ID number being registered. A national library card is unlimited, and may be used at libraries in all of Norway.

Local patron

**NB!** A local library card can not be used for self service, is restricted to two loans at a time, and is only valid at Bergen Public Library.

Date of birth/ID number

.....

First and middle name

.....

Surname

.....

Sex

Female

Male

Other/undisclosed

E-mail

.....

I consent to receive overdue notices and reminders by e-mail.

Mobile

(only Norwegian numbers)

.....

I consent to receiving a reminder by SMS when I have reservations ready for pick-up.

Street address

.....

Postal code & place

.....

I hereby agree to the library's rules (flip side) and consent to the library storing my personal data

Date and signature

.....

[bergenbibliotek.no/reglement](http://bergenbibliotek.no/reglement)

# POLICIES AND RULES

## LIBRARY PATRONS ARE OBLIGED TO

- treat library items with care
- return borrowed items within the due date
- replace damaged or lost items
- ascertain that their contact information is up-to-date in our system

## LOAN PERIODS

4 weeks	Paper books, e-books, audio books, instruments and board games
8 weeks	Language courses
14 days	Books with long hold queue, iPad Mini, magazines, MP3 audio books, CD, vinyl, DVD/Blu-ray, video games

Max. concurrent loans:	99
Max. concurrent book reservations:	40
Max. concurrent games reservations:	3

Other items do not have a reservation cap.

## ITEMS FOR LIBRARY USE ONLY

- Hublet (tablet)\*
- Headsets for PC
- Mobile chargers (in select libraries)
- Chromebook (1-day loan)

\* In most children's libraries, children who have a library card can borrow a Hublet (a kind of tablet) with a selection of games, e-books and access to children-friendly apps like NRK Super and YouTube Kids.

## FEES

Fees for adults:	1st overdue notice: NOK 50
	2nd overdue notice: NOK 50

Fees for children under 15:	1st overdue notice: NOK 0
	2nd overdue notice: NOK 0

Up to two notices will be sent per item before a replacement charge invoice is sent to your home address.

## RULES OF CONDUCT

- Library visitors must adhere to common courtesy and Norwegian law.
- It is prohibited for library visitors to appear under the influence of alcohol or illegal drugs.
- The use of intoxicants in the library is prohibited except alcoholic beverages bought and consumed in the library café, Amalies hage or alcohol served at select events.
- Guide dogs are allowed at the library, other animals are not permitted.

## REPLACEMENT CHARGES

Replacement charge rates for adults

Books	NOK 450*
Audio books	NOK 200
Local directories & genealogy books	NOK 1000
Periodicals, magazines & comics	NOK 75
CD, DVD, Blu-ray	NOK 150
Games	NOK 400
Musical instruments	NOK 1250-3700**
Educational toys	NOK 1000-3000**
Tablets	NOK 3000
Chromebooks	NOK 2500
Nintendo Switch	NOK 4000

\* Rare items are rated individually.

\*\* Charge varies with item value.

Replacement charge rates for children

Children's books:	NOK 250
Audio books	NOK 100
Periodicals, magazines & comics	NOK 50
Baby books	NOK 100
CD, DVD & Blu-ray	NOK 100
Games	NOK 250
Video games	NOK 300

Borrowed items will be considered lost if they're not returned after two overdue notices, and Bergen municipality will send you an invoice for the item(s). At this point, it's no longer possible to replace the item at the library, and you must pay the invoice as per included instructions. The minimum fee is NOK 350.

If you still have the item in question, you can return it to the library and disregard the invoice - **within 45 days after the invoice was sent.**

## NON-COMPLIANCE

- Failure to comply with library rules may lead to removal from the library. Police or security guards may be summoned to assist in the removal.
- Legal offences will be reported to the police.
- Serious or repeated breaches of library rules may lead to restriction or termination of library privileges and/or a ban from library premises, to be determined, in writing, by the library manager.

*The basis for our policies and rules is the Public Library Law §4, section 3.*